



**Minutes of Planning Meeting 3<sup>rd</sup> April 2017  
at The Old Plough, Braunston at 8pm**

**Present:** Chris Sanderson, Trines Ward, John Pomfret, Denise Waddleton, Chris Congreve, Eric and Alison Baker, Clare Sabin, Chris Whitby

**Apologies:** Liz Fraser, Hallam Congreve

**Minutes of previous meeting**

The minutes of the meeting of 15<sup>th</sup> March 2017 were approved as a true record.

**QV 2017 visit**

**Arrival**

John to see Nicky at The Old Plough re 1) marking out coach parking; 2) drinks (wine, juice, sparkling water) and nibbles (if she can't do nibbles could we bring them?).

Eric will do a telephone cascade for informing everyone of arrival time on the day.

**Hosting**

Christine would ring new hosts to check all OK. Annie Marre had been in touch asking if we could accommodate a new family (dad and two children). Andy & Pauline Canning could accommodate them.

**Sunday trip**

Provisional booking had been made for Black Country Museum and Dudley Tunnel boat trip. Numbers could be varied on the day provided we still had 15 to qualify for group rate. Payment would be made on the day. Boat trip would be in the afternoon.

John to check how long we have the guide for, actual kicking out time and download leaflets and get translated.

Coach would stop *en route* at services.

Departure from Braunston 0930h. Suggest leave museum at 1600h (to be decided on the day depending on weather etc.).

Coach would not have enough space for everyone. Denise said they would go by car (5 people). John could provide a car seating 7, Eric a car seating 4. John would also check re car parking charges.

**Itinerary and guidance**

Add to hosting sheet - have fully charged mobile on the trip. Also warn that queues for extra events and food may be long as it is a bank holiday weekend.

**Monday event and dinner**

Sue will provide directions. There is car parking at Home Farm but no access for coaches.

Games will provided as discussed in last minutes.

Diners to bring their own alcohol.

John to check with Sue re menu cards and he will produce some if required.

Organisers to arrive at 1600h to set up.

Agreed to invite Parish Councillors (at their expense but children free), school French coordinator (Twinners to fund), the vicar (at her expense), Community Café reps (Chris & avid Maltby – at their expense).



### **Hosts' Pack**

Will include:

- itinerary (Christine and John)
- map of Home Farm (Sue)
- menu (Sue or John)
- telephone tree (Eric)

**Any other business:** None

**Hosts' meeting:** Wednesday 12<sup>th</sup> April 2017 at 2000h in the Library, Village Hall, Braunston.  
Please could everyone encourage all hosts to attend.

**AGM:** 12<sup>th</sup> June 2017 at 2000h in the Library, Village Hall, Braunston.