

**All members of the  
public are welcome to  
attend**

# Braunston Parish Council

*Daventry, Northamptonshire*

**Clerk:** Steven Rolt, c/- 82 Greenway, Braunston, Daventry, Northants, NN11 7JT.  
Tel: 07956 682733, Email: [clerk@braunstonpc.org](mailto:clerk@braunstonpc.org)

**Meeting of the Parish Council will be held on  
Monday 6<sup>th</sup> April 2020 via Zoom Conference**

**Please email clerk for joining instructions [clerk@braunstonpc.org](mailto:clerk@braunstonpc.org)**



## Agenda

### Apologies for absence

Item	Notes	For	Against	Actions
Minutes of Last Meeting 2 <sup>nd</sup> March	Copy Attached			
Financial Report	Copy Attached			
Payments	Approval of cheques to be paid			
Charity Rep	Graham wishes to resign and therefore a new rep needed			
Update on possible bus route change	Consider proposal in attached and timing.			
Braunston Heart	Approval of financing Freephone Number by PC			
Braunston Heart	Approval to administer grants received (NCF prefer Parish Councils to take)			
Welton Road Play Area	Authority to repair back fence			
Braunston School	Request for £500 to fund second defibrillator cabinet			
Reserves	Proposal to not spend any reserves until more requirements of Covid19 Virus Outbreak are known			

### Planning

Application No	Address	For	Against	Meeting Request
DA/2020/0059	DA/2020/0235 The Old Doctors House 63, High Street,			

Steven Rolt  
Clerk to the Council  
31<sup>st</sup> March 2020

# Braunston Parish Council

Parish Meeting held in the Village Hall on  
Monday 2<sup>nd</sup> March 2020  
Minutes

## Present

In the Chair: Chris Johnson

Mesdames: Harrison & Stapley

Messrs: Hawsworth, Mawer, Newman, Pomfret, Pritchard (District) & Sabin

**Apologies for absence:** Pete Morgan & Lizzie Payne

<b>20.03.01</b>	<b>Open forum for Members of the Public</b>
	No members were present
<b>20.03.02</b>	<b>Declaration of Interest</b>
	Chris Johnson is on Your Café Management Committee and vice chair and trustee of Braunston Charities Sandra Stapley is secretary of the Your Café Management Committee Sue Harrison owns land potentially part of the Braunston Trail and chair of Twinning Association Graham Newman is trustee of Braunston Charities John Pomfret is treasurer of the Twinning Association
<b>20.03.03</b>	<b>Minutes of Last Meeting (3<sup>rd</sup> February 2020)</b>
	It was proposed by John Pomfret, seconded by Sue Harrison and approved that the minutes of the 3 <sup>rd</sup> February be signed as a true record.
<b>20.03.04</b>	<b>Clerks Actions since last meeting</b>
	As per report
<b>20.03.05</b>	<b>County &amp; District Councillors Report</b>
	<b>County:</b> No report. <b>District:</b> Jason gave thanks to Alan, Abigail and Tony for their contribution of Climate Change agenda and he was disappointed to see that DDC was dragging its feet on this matter
<b>20.03.06</b>	<b>Finance Report</b>
	The clerk presented the monthly accounts report; it was proposed by Sandra Stapley, seconded by Graham Newman and carried that these be accepted. <b>Accounts for Payment</b> It was proposed by Sandra Stapley, seconded by Graham Newman and carried that these amounts be paid.
<b>20.03.07</b>	<b>Local Electricity Bill Adoption</b>
	Alan agreed to draft an article for local media and also to write to Chris Heaton-Harris asking him to support this proposal following the adoption by the Parish Council
<b>20.03.08</b>	<b>Changes to Bus Routes</b>
	Alan reported that he was collecting responses from users and will report back to next PC meeting
<b>20.03.09</b>	<b>DDC - Climate Emergency Task Panel Report</b>
	It was agreed that the PC should send representative

<b>20.03.10</b>	<b><i>Butlin's Hill Verge master Posts</i></b>
	It was agreed to spend £75 on three posts to stop traffic running over the grass verges
<b>20.03.11</b>	<b><i>LED lighting</i></b>
	The clerk updated the meeting on the progress, just left to do is cataloguing the final few street lights and we can approach the loans board in April once new budget in place
<b>20.03.12</b>	<b><i>Parking on Verges</i></b>
	The clerk reported that following with his meeting with council advisors he was just completing the response to the resident and hoped to despatch this week
<b>20.03.13</b>	<b><i>Braunston Charities</i></b>
	No meeting
<b>20.03.14</b>	<b><i>Jetty Fields</i></b>
	As per meeting minutes already circulated
<b>20.03.15</b>	<b><i>Police Liaison</i></b>
	No contact this month and so far this year
<b>20.03.16</b>	<b><i>Playing Fields</i></b>
	No meeting since last PC meeting
<b>20.03.17</b>	<b><i>Triangle – Compass Project</i></b>
	Nothing new
<b>20.03.18</b>	<b><i>Village Hall</i></b>
	Peter reported there had been some vandalism with regard the Pre School and security measures were being put in place
<b>20.03.19</b>	<b><i>Your café</i></b>
	No meeting since last PC meeting
<b>20.03.20</b>	<b><i>Items for Circulation</i></b>
	There were none that had not been circulated electronically
<b>20.03.21</b>	<b><i>Planning</i></b>
	DA/2020/0059 – The Parish Council supported
	DA/2020/0116 – The Parish Council supported

## Braunston Parish Council Profit & Loss

March 2020

	Mar 20	Apr '19 - Mar 20
<b>Income</b>		
Precept	0.00	53,635.00
Other Income		
Litter Picking	0.00	487.50
Agency Mowing	0.00	3,011.40
<b>Total Other Income</b>	<b>0.00</b>	<b>3,498.90</b>
<b>Total Income</b>	<b>0.00</b>	<b>57,133.90</b>
<b>Gross Profit</b>	<b>0.00</b>	<b>57,133.90</b>
<b>Expense</b>		
<b>Administration</b>		
Payroll Expenses	422.30	5,489.90
Admin Expenses	0.00	115.49
office costs	416.67	416.67
Subscriptions	0.00	834.48
Insurance	0.00	619.17
Audit	0.00	400.00
Election	0.00	500.00
Administration - Other	0.00	37.09
<b>Total Administration</b>	<b>838.97</b>	<b>8,412.80</b>
<b>Donations</b>	<b>0.00</b>	<b>700.00</b>
<b>Street Lighting</b>		
Maintenance	536.25	2,145.00
Electric Supply	458.76	5,602.50
Lamp Repairs	0.00	63.41
Light Replacement	0.00	1,500.00
<b>Total Street Lighting</b>	<b>995.01</b>	<b>9,310.91</b>
<b>Village Hall (Expense)</b>		
PWLB VH Car Park	0.00	1,240.20
Refuse Collection	7.97	102.82
Village Hall Hire	8.25	848.25
<b>Total Village Hall (Expense)</b>	<b>16.22</b>	<b>2,191.27</b>
<b>Mowing</b>		
Mowing Contractor	0.00	5,737.46
Mowing - Other	0.00	37.51
<b>Total Mowing</b>	<b>0.00</b>	<b>5,774.97</b>
<b>Maintenance</b>		
Payroll Expense Street Clea...	329.85	3,958.20
Payroll Expenses Maintena...	149.51	1,794.12
Repair Costs	0.00	95.61
Maintenance - Other	95.30	367.56
<b>Total Maintenance</b>	<b>574.66</b>	<b>6,215.49</b>
<b>Amenities</b>		
Braunston Village News	0.00	775.24
Christmas Decorations	0.00	-132.08
Dog Bin	0.00	148.95
Flower Tub etc	0.00	22.45
Neighbourhood Watch	0.00	172.95
Tree Work	0.00	750.00
Amenities - Other	0.00	3,103.25
<b>Total Amenities</b>	<b>0.00</b>	<b>4,840.76</b>
<b>Welton Road Play Area</b>		
Annual Inspection -WRPA	0.00	75.00
Fund for New Equipment	0.00	2,500.00
Maintenance - WRPA	0.00	132.59
<b>Total Welton Road Play Area</b>	<b>0.00</b>	<b>2,707.59</b>
<b>Playing Fields (Expense)</b>		
Annual Inspection	0.00	75.00
Mowing Playing Field	195.00	2,280.50
<b>Total Playing Fields (Expense)</b>	<b>195.00</b>	<b>2,355.50</b>
<b>Skatepark</b>		
Skatepark Insurance	0.00	1,325.90
Loan account re Skatepark	2,256.13	4,512.26
<b>Total Skatepark</b>	<b>2,256.13</b>	<b>5,838.16</b>
<b>Jetty Fields (Expense)</b>		
Payroll Expenses Jetty Fields	108.15	1,297.80
Jetty Field Mowing	0.00	700.00
Tree Work	0.00	500.00
<b>Total Jetty Fields (Expense)</b>	<b>108.15</b>	<b>2,497.80</b>
<b>Churchyard</b>	0.00	3,000.00
<b>Twinning</b>	0.00	240.00
<b>Training</b>	0.00	-75.00
<b>Loan Interest</b>	0.00	382.48
<b>Total Expense</b>	<b>4,984.14</b>	<b>54,392.73</b>
<b>Profit for the Year</b>	<b>-4,984.14</b>	<b>2,741.17</b>

## Braunston Parish Council Profit & Loss Budget vs. Actual

April 2019 through March 2020

	Apr '19 - Mar 20	Budget	£ Over Budget	% of Budget
<b>Income</b>				
Precept	53,635.00	53,635.00	0.00	100.0%
<b>Other Income</b>				
Litter Picking	487.50			
Agency Mowing	3,011.40	1,500.00	1,511.40	200.8%
<b>Total Other Income</b>	3,498.90	1,500.00	1,998.90	233.3%
<b>Total Income</b>	57,133.90	55,135.00	1,998.90	103.6%
<b>Gross Profit</b>	57,133.90	55,135.00	1,998.90	103.6%
<b>Expense</b>				
<b>Administration</b>				
Payroll Expenses	5,489.90	5,046.96	442.94	108.8%
Admin Expenses	115.49	500.04	-384.55	23.1%
office costs	416.67			
Subscriptions	834.48	850.00	-15.52	98.2%
Insurance	619.17	725.00	-105.83	85.4%
Audit	400.00	300.00	100.00	133.3%
Election	500.00	500.00	0.00	100.0%
Administration - Other	37.09			
<b>Total Administration</b>	8,412.80	7,922.00	490.80	106.2%
<b>Donations</b>	700.00	700.00	0.00	100.0%
<b>Street Lighting</b>				
Maintenance	2,145.00	2,164.00	-19.00	99.1%
Electric Supply	5,602.50	5,499.96	102.54	101.9%
Lamp Repairs	63.41	200.00	-136.59	31.7%
Light Replacement	1,500.00	1,500.00	0.00	100.0%
<b>Total Street Lighting</b>	9,310.91	9,363.96	-53.05	99.4%
<b>Village Hall (Expense)</b>				
PWLB VH Car Park	1,240.20	1,240.00	0.20	100.0%
Refuse Collection	102.82	920.04	-817.22	11.2%
Village Hall Hire	848.25	840.00	8.25	101.0%
<b>Total Village Hall (Expense)</b>	2,191.27	3,000.04	-808.77	73.0%
<b>Mowing</b>				
Mowing Contractor	5,737.46	5,183.00	554.46	110.7%
Tender Costs	0.00	150.00	-150.00	0.0%
Mowing - Other	37.51			
<b>Total Mowing</b>	5,774.97	5,333.00	441.97	108.3%
<b>Maintenance</b>				
Payroll Expense Street Cleaning	3,958.20	4,133.04	-174.84	95.8%
Payroll Expenses Maintenance	1,794.12	1,647.96	146.16	108.9%
Repair Costs	95.61	500.04	-404.43	19.1%
Maintenance - Other	367.56			
<b>Total Maintenance</b>	6,215.49	6,281.04	-65.55	99.0%
<b>Amenities</b>				
Braunston Village News	775.24	750.00	25.24	103.4%
Christmas Decorations	-132.08	400.00	-532.08	-33.0%
Defibrillator	0.00	100.00	-100.00	0.0%
Dog Bin	148.95			
Flower Tub etc	22.45	75.00	-52.55	29.9%
Neighbourhood Watch	172.95	50.00	122.95	345.9%
Tree Work	750.00	750.00	0.00	100.0%
Amenities - Other	3,103.25	3,000.00	103.25	103.4%
<b>Total Amenities</b>	4,840.76	5,125.00	-284.24	94.5%
<b>Welton Road Play Area</b>				
Annual Inspection -WRPA	75.00	75.00	0.00	100.0%
Fund for New Equipment	2,500.00	2,500.00	0.00	100.0%
Maintenance - WRPA	132.59	425.00	-292.41	31.2%
<b>Total Welton Road Play Area</b>	2,707.59	3,000.00	-292.41	90.3%
<b>Playing Fields (Expense)</b>				
Annual Inspection	75.00	75.00	0.00	100.0%
Mowing Playing Field	2,280.50	1,800.00	480.50	126.7%
Playing Fields (Expense) - Other	0.00	1,125.00	-1,125.00	0.0%
<b>Total Playing Fields (Expense)</b>	2,355.50	3,000.00	-644.50	78.5%
<b>Skatepark</b>				
Skatepark Insurance	1,325.90	1,300.00	25.90	102.0%
Loan account re Skatepark	4,512.26	4,512.00	0.26	100.0%
<b>Total Skatepark</b>	5,838.16	5,812.00	26.16	100.5%
<b>Jetty Fields (Expense)</b>				
Payroll Expenses Jetty Fields	1,297.80	1,293.96	3.84	100.3%
Equipment & Training	0.00	300.00	-300.00	0.0%
Jetty Field Mowing	700.00	700.00	0.00	100.0%
Maintenance Work	0.00	206.00	-206.00	0.0%
Tree Work	500.00	500.00	0.00	100.0%
<b>Total Jetty Fields (Expense)</b>	2,497.80	2,999.96	-502.16	83.3%
<b>Churchyard</b>	3,000.00	3,000.00	0.00	100.0%
Twinning	240.00			
Training	-75.00	700.00	-775.00	-10.7%
Loan Interest	382.48	382.00	0.48	100.1%
<b>Total Expense</b>	54,392.73	56,619.00	-2,226.27	96.1%
<b>Profit for the Year</b>	<b>2,741.17</b>	<b>-1,484.00</b>	<b>4,225.17</b>	<b>-184.7%</b>

**Braunston Parish Council**  
**UK Balance Sheet - Standard**  
As of 31 March 2020

	31 Mar 20
<b>ASSETS</b>	
<b>Current Assets</b>	
Cash at bank and in hand	
Yorkshire Bank	36,862.08
Hinckley & Rugby B.S.	22,104.53
<b>Total Cash at bank and in hand</b>	58,966.61
<b>Total Current Assets</b>	58,966.61
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	556.13
<b>Total Accounts Payable</b>	556.13
<b>Other Current Liabilities</b>	
VAT Control	-630.66
<b>Total Other Current Liabilities</b>	-630.66
<b>Total Current Liabilities</b>	-74.53
<b>NET CURRENT ASSETS</b>	59,041.14
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	59,041.14
<b>NET ASSETS</b>	59,041.14
<b>Capital and Reserves</b>	
Braunston CAN	150.00
Church	6,945.76
Donation (for Matched Funding)	1,688.00
Election Costs Fund	1,500.00
<b>Jetty Fields</b>	
Equipment & Training	468.12
Tree Works	1,115.00
General - JF	121.31
Jetty Fields - Other	280.00
<b>Total Jetty Fields</b>	1,984.43
<b>Playing Fields</b>	
Skateboard Project	17,947.89
<b>Total Playing Fields</b>	17,947.89
Street Light replacement fund	8,705.00
Tree Works parish	1,660.00
Tree Audit	1,500.00
Village Sign Fund	3,427.07
WRPA	-1,946.12
<b>Funds held for others</b>	
Community Car services	-145.00
<b>Total Community Car</b>	-145.00
Marquee Fund	184.60
<b>Total Funds held for others</b>	39.60
Retained Earnings	12,698.34
Profit for the Year	2,741.17
<b>Shareholder funds</b>	59,041.14

**Braunston Parish Council**  
**Cheque Detail**  
March 2020

Type	Num	Date	Name	Account	Original Amount
Cheque	DD	03/03/2020	dvla	Yorkshire Bank	-145.00
				services	145.00
TOTAL					145.00
Cheque	DD	28/03/2020	Public Works Loan Board	Yorkshire Bank	-2,256.13
				Loan account re Skat...	2,256.13
TOTAL					2,256.13
Bill Pmt -Cheque	Debit	20/03/2020	SSE	Yorkshire Bank	-510.68
Bill		28/02/2020	HM Customs & Excise	Electric Supply	428.67
				VAT Control	82.01
TOTAL					510.68
Bill Pmt -Cheque	Debit	23/03/2020	Daventry Norse	Yorkshire Bank	-9.56
Bill	52si 0...	15/02/2020	HM Customs & Excise	Refuse Collection	7.97
				VAT Control	1.59
TOTAL					9.56
Payroll Payment	002675	31/03/2020	Dennis Fothergill	Yorkshire Bank	-550.01
				Payroll Expenses Mai...	112.01
				Payroll Expense Stre...	329.85
				Payroll Expenses Jett...	108.15
TOTAL					550.01
Cheque	002675	31/03/2020	Dennis Fothergill (sup)	Yorkshire Bank	-57.29
				Payroll Expenses Mai...	37.50
				Maintenance	10.24
				VAT Control	9.55
TOTAL					57.29
Payroll Payment	002676	31/03/2020	Steven P Rolt	Yorkshire Bank	-253.50
				Payroll Expenses	422.30
				Payroll Liabilities	-168.80
TOTAL					253.50
Liability Cheque	002677	31/03/2020	Inland Revenue	Yorkshire Bank	-168.80
				Payroll Liabilities	168.80
TOTAL					168.80
Cheque	002678	31/03/2020	maximow	Yorkshire Bank	-195.00
				Mowing Playing Field	195.00
TOTAL					195.00
Cheque	002680	31/03/2020	Glasdons	Yorkshire Bank	-102.07
				Maintenance	85.06
				VAT Control	17.01
TOTAL					102.07
Cheque	002681	31/03/2020	Braunston Memorial Hall	Yorkshire Bank	-8.25
				Village Hall Hire	8.25
TOTAL					8.25
Cheque	002682	31/03/2020	Rob Haynes	Yorkshire Bank	-305.40
				General - JF	305.40
TOTAL					305.40
Cheque	002682	31/03/2020	braunston garage	Yorkshire Bank	-500.00
				office costs	416.67
				VAT Control	83.33
TOTAL					500.00
Cheque	002681	31/03/2020	Eon	Yorkshire Bank	-643.50
				Maintenance	536.25
				VAT Control	107.25
TOTAL					643.50

## Possible request for change to bus route

### Report on consultation

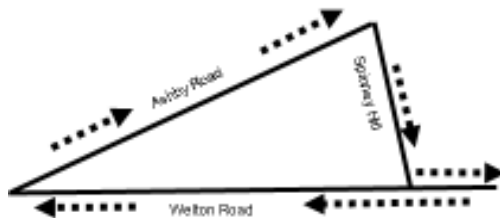
This was the information put in the March 2020 BVN:

There has been a suggestion from one of the regular bus users in Braunston that an adjustment is made to the route of the D2. At present buses towards Rugby go round the Spinney Hill/Ashby Road/Welton Road loop in the opposite direction to Northampton bound buses.

The suggestion is that all buses go the same way along these roads as shown on the diagram. This would allow buses to pull up against a curb at all stops making it easier to get on and off. Passengers going towards Rugby from the stop by the Village Hall and waiting in the shelter would need to cross the road when the bus is approaching. However, Daventry and Northampton bound passengers already do this and bus drivers are considerate in this circumstance.

If you would like to comment on this suggestion, please contact the Parish Council or speak to Margaret Hick at the bus stop by 13th March.

The Parish Council is not able to make the change itself but, depending on your comments, would urge the bus company, Stagecoach, to do so.



### Responses:

The suggestion was made by one parishioner who has observed passengers having difficulty getting off buses at the Spinney Hill stop. These include an elderly person with a shopping trolley and another person with a child in a push chair. The difficulty is caused by the low height of the curb on the left side going up Spinney Hill and because buses can only usually pull in where there is grass (muddy in winter) next to the curb.

Two bus users have asked the opinions of other passengers at the Village Hall bus stop. All thought that the suggested change would be better for those wanting to get off at Spinney Hill and Ashby Road coming from Daventry. One pointed out that if the route changed to running along High Street, the Ashby Road/Spinney Hill section would have to revert to two way working.

One person, who drives along these roads, responded directly to the consultation in the BVN, stating reasons that the route should not be changed including the potential cost of moving the bus shelter, that bus drivers will not wait for passengers to cross the road, the safety issue when other vehicles overtake the bus at the stop and the fact that most residents in the bungalows on Ashby Road are disabled and still drive cars.

One councillor walked the route with him and observed the differences in curb height.

### One further consideration:

If the change were to go ahead it would no longer be possible for someone to take the bus from Spinney Hill to get to the Village Hall.

### Proposal:

The council prepares a leaflet to be distributed to households closer to the Ashby Road and Spinney Hill stops, that states the advantage of the proposed change but points out that it would no longer be possible to make the journey mentioned above. If no one says they make this journey, the council should ask Stagecoach to make the change.



# Direct Debit Order Form Number Packages

0800NumberShop.co.uk

Please tick the following:  1 0800 Number Package  2 Call Management Package

Please return this form along with your direct debit instruction.

	FREEPHONE 0800 PACKAGES			
	Landline		Mobile & Landline	
	1	2	1	2
SETUP FEES	£0.00	£0.00	£0.00	£0.00
MONTHLY COST	£4.99	£9.99	£9.99	£9.99
INCLUSIVE MINUTES	550	1250	1000	1000
PPM AFTER	3p	3p	4p	4p

	CALL MANAGEMENT PACKAGES			
	Free	Basic	Advanced	Elite
	1	2	3	4
SETUP FEES	£0.00	£0.00	£0.00	£0.00
MONTHLY COST	£0.00	£4.99*	£7.49*	£9.99*