Braunston Parish Council
Parish Meeting held in the Village Hall on
Monday 16th May 2016
Minutes

Present
In the Chair: Pete Morgan and then Sandra Ashford
Mesdames: Adams, Ashford, Cooper, Harrison & Longworth
Messrs: Biggs, Johnson, Mawer, Newman, Patchesa & Pritchard

Apologies for absence: Longley (CC)

16.05.01 Open forum for Members of the Public
There were no members of the public

16.05.02 Declaration of Interest
Graham Newman is chair of the Village Hall Committee and Joanna Longworth is secretary
Sue Harrison owns land potentially part of the Braunston Trail

16.05.03 Election of Officers
Two nominations for chair were duly proposed and seconded, after a vote Sandra Ashford was declared chair and Chris Johnson agreed to be vice chair

Chairman: Sandra Ashford was proposed by Peter Biggs and seconded by Sue Harrison
Vice-Chairman: Chris Johnson was proposed by Graham Newman and seconded by Pete Morgan

A vote of thanks was given to Pete Morgan for his services as chair
Sandra Ashford took the chair and the meeting continued with the election and appointment of representatives

Sub Committees
Finance – Graham Newman, Sue Harrison, Gemma Adams
Jetty Fields – Peter Biggs (chair) and Richard Patchesa
Planning – all councillors
Skateboard – Laura Cooper
Youth Rep – Laura Cooper

Consultations – Jason Pritchard
Playfield Rep – Richard Patchesa
Village Hall Rep – Jason Pritchard

Braunston Charities – Joanna Longworth & Chair (Sandra Ashford)
Neighbourhood Planning Project Manager – Alan Mawer
Rep for Town & Parish Meeting – Chris Johnson
Twinning Association – Sue Harrison
Your Café – Chair (Sandra Ashford)

Footpaths/Highways and Street lighting.
Church Road & Barby Road – Gemma Adams
Eastfields – Sandra Ashford
Ashby Road – Pete Biggs
Spinney Hill and the Closes – Laura Cooper
Dark Lane – Sue Harrison
Greenway & Closes – Chris Johnson
High Street from Plough to the Green – Joanna Longworth
16.05.04  **County & District Councillors Report**

**County:** No report

**District:** No meeting since election

16.05.05  **Matters Arising from last minutes**

None not covered by the agenda

16.05.06  **Approval of Last Meetings Minutes (4th & 11th April 2016)**

These were proposed by Peter Biggs, seconded by Graham Newman and approved

16.05.06  **Finance Report**

The clerk reported that there were no actions from the internal audit and therefore presented the final annual report and read the declarations from the annual accounts, these were completed and then it was proposed by Graham Newman, seconded by Pete Biggs and carried that these be accepted. The chair then signed the declarations and accounts.

The clerk presented the monthly accounts report; it was proposed by Chris Johnson, seconded by Graham Newman and carried that these be accepted.

It was proposed by Graham Newman, seconded by Joanna Longworth and carried that all salaries were increased by 3% backdated to the 1st April 2016 as awarded in the 2016-2017 budget.

**Accounts for Payment**

It was proposed by Joanna Longworth, seconded by Peter Biggs and carried that these amounts be paid.

16.05.07  **Braunston Charities**

Nothing new to report

16.05.08  **Braunston Trail**

There has been a query over the route published in the feasibility study, Abigail Campbell has reported in to Sustrans and will arrange for it to be corrected before publication

16.05.09  **Churchyard**

The contractors have been appointed to carry out repairs to the wall, they will be advising when they can start works, the clerk will liaise with the church warden over the dates

16.05.10  **Community Car**

Now that Abigail Campbell is no longer a councillor, the chair agreed she would ask her to submit a report to the Parish Council each month.

16.05.11  **Event Planner**

On Wednesday 18th May there is a police surgery in the Café, Graham said he was attending and would represent the Parish Council.

Susan reported that on the 28th May the judges from the best village’s
competition would be visiting the village and that a small committee would be entertaining the judges for their visit.

For the next meeting is the fact that the church fete is on the 11th June and PC needs to decide if they want to be present.

### 16.05.12 Highways

The following items were reported

- Potholes outside the School and in Barby Road
- Parking on corner outside village hall, was agreed that clerk would ask NCC to see if yellow lines could be extended
- Buses, Alan Mawer reported that the bus routes would be changing again, there has been no consultation with the Parish as it is not required under current bus regulations. The routes are again likely to be changed in the autumn. Alan agreed to write a letter to Malcolm Longley with regard the changes and the impact on Braunston.
- The issue over parking in Archer Avenue is again causing local difficulties
- It was agreed that the Parish Council are happy with Mark Fitzhugh continuing to monitor and place the speed watch sign around the village. He is to be asked if we can have feedback on the statistics.
- Concerned were raised over the standard of grass cutting in Church Road, the clerk agreed to contact the contractor.

### 16.05.13 Insurance

The clerk is still receiving quotes but it was proposed by Peter Biggs, seconded by Pete Morgan and carried that the clerk can renew up to a maximum budget of £650.00

### 16.05.14 Jettyfields

AndrewAlsop submitted usual monthly report (copy attached)

It was proposed by Graham Newman seconded by Sandra Ashford and carried that £200 be set aside for a replacement mower

### 16.05.15 Neighbourhood Planning

Alan Mawer submitted usual monthly report (copy attached)

### 16.05.16 Playing Fields

The fun day had a good attendance helped by the good weather

### 16.05.17 Skateboard Sub Committee

Agreed to call Wheel Park and Play Equipment in future to ensure whole nature of project is reflected

### 16.05.18 Village Hall

Joanna reported the following

- The car park chippings are now done
- Toddlers group has closed down and the toys been either kept by Play School or donated to other causes
- Issues over opening the hall has happened on 3 occasions
- AGM will be in July

### 16.05.19 Village Maintenance

A list of tasks were discussed and are in the maintenance book
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<thead>
<tr>
<th><strong>16.05.20</strong></th>
<th><strong>Your Café</strong></th>
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<tbody>
<tr>
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<td>No report this month</td>
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<tr>
<th><strong>16.05.21</strong></th>
<th><strong>Items for Circulation</strong></th>
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<tr>
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<td>There were none that had not been circulated electronically</td>
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<tr>
<th><strong>16.05.22</strong></th>
<th><strong>Planning</strong></th>
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<td>It was agreed that Richard Patchesa, Peter Biggs and Graham Newman would meet to discuss proposals for how the Parish Council will respond to new planning applications.</td>
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<tr>
<th><strong>16.05.23</strong></th>
<th><strong>Items for next meeting</strong></th>
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<tr>
<td></td>
<td>Email Policy – do we want @braunstonpc.org emails for all?</td>
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<td>Chair Training – clerk to book for Sandra and Peter</td>
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<td>BVN – Sandra to do report for June and clerk to do additional councillor sheet</td>
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