

Braunston Parish Council

Parish Meeting held in the Village Hall

Monday 21st November 2022

Actions from Meeting

Present

In the Chair: Sandra Stapley

Councillors: Biggs, Glover, Honeybill, Mawer, Morgan, Newman & Pomfret

22.11.25	<i>Open forum for Members of the Public</i>
	There were no members of the public present
22.11.26	<i>Apologies for Absence</i>
	Cary (Away), Harrison (Post Op Recovery)
22.11.27	<i>Declaration of Interest</i>
	<p>Sandra Stapley is chair of the Braunston Charities (by default as chair of PC)</p> <p>Sue Harrison is chair of Twinning Association and is a trustee of Braunston Charities and is on the Your Café Management Committee</p> <p>John Pomfret is treasurer of the Twinning Association and Chair of the Village Hall</p> <p>Jo Glover is a founding member of Braunston Heart</p> <p>Rhianna Conway is co-manager of The Old Plough</p> <p>Carrie-Ann Biggs is manager of the Pre-School and Treasurer of the Village Hall</p>
22.11.28	<i>Precept</i>
	<p>It was agreed that overall the precept should be increased by 3% for the next financial year</p> <p>The draft budget was gone through on a line for line basis and it was proposed by Jo Glover, seconded by Pete Morgan and carried that the budget be accepted</p> <p>The budget also included the salary reviews for November 2022 which were approved including the back dated national pay award for the clerk</p> <p>It was therefore agreed that the Precept for the year to 31 March 2023 should be £58608</p> <p>The details of the budget are shown in Appendix One.</p>
22.11.29	<i>Standing Order, Financial Regulations, Risk Assessment and Code of Conduct</i>
	<p>It was proposed by Pete Morgan, seconded by Graham Newman and carried that the above policies be adopted for another year and reviewed again in November 2023</p> <p>It was agreed that the Equal Opportunities Policy needs updating, the clerk agreed to contact NCALC to get an updated policy</p>


**Braunston Parish Council
Budget 2023/2024**


Reason

		2022/23	22/23	22/23	2023/2024	Reason
		Budget	end Oct	Projected	Approved Budget	
		b	c	d	e	
Churchyard Total	Annual Fund	2500	2500	2500	1500	Continue to build funds but reduced level for 2023/2024
		2500	2500	2500	1500	
Jetty Fields Total	Treework	250	1250	1250		Annual Fund is £3k (all on mowing below)
	Annual Fund	393	393	500	0	
Playing field Total	Annual Inspection	125	125	125	125	now includes skatepark
	Mowing	2500	2153	2500	2500	
	Annual Fund	375	375	375	375	Use as fund
		3000	2278	3000	3000	
Village Hall Total	Village Hall Refuse Collection	125	60	110	110	Build fund but at reduced level for 2023/2024
	Hire of Village Hall	840	420	840	840	
	Annual Fund	1535	1535	1550	550	Build fund but at reduced level for 2023/2024
		2500	2015	2500	1500	
Welton Road Play area Total	Annual Inspection	75	75	75	75	Build fund but at reduced level for 2023/2024
	Annual Fund	1750	1750	1750	750	
	Fence Provision	500	500	500	500	
	Maintenance	175	150	150	175	
		2500	2325	2475	1500	
	Skatepark Loan	4525	2256	4525	4525	
	VH Car Park Loan	1240	620	1240	1240	
	Speed Camera	1000				
Treeworks		750	750	750	7000	
Skatepark Insurance		1325		1515	1600	
Central Funded Projects Total		8840	3626	8030	14365	
Payroll Costs	Clerk's Salary	10135	6279	10669	10205	Increase to meet National Agreement Maintain hourly rate above MLW
	Litter Picking Salary	5179	3003	5148	5628	
		15314	9282	15817	15833	
Administration Total	Clerk's Expenses/Office Consumables	400				Have a £2k reserve
	Freephone Number		140	240	240	
	Website / Email		355	625	650	
	NALC/ACRE/CPRE/Open Space/SLCC subscriptions	900	726	866	900	
	Insurance	650	646	646	650	
	Audit	525	500	525	525	
	Election Expense	0			0	
		2475	2367	2902	2965	
Mowing Total	Mowing	3600	2675	3355	3600	3 weekly cuts
	Mowing (Triangle)	300	210	250	250	
	Jetty Fields Mowing (Whole Field)	1110	1102	1727	1680	Twice a year (Summer cut extra 50% in 2022)
	Jetty Fields Mowing (Paths)	630	504	630	695	
	Jetty Fields Mowing (Garden)	1197	450	585	625	3 weekly cuts
	Signage and Plants for Wildflower	500	17	50	50	
		7337	4958	6597	6900	
Maintenance Total	Maintenance Salary	1197				No longer employed
	Maintenance One Offs		310	750	750	
	Equipment & Repairs	200	119	200	200	
Amenities Total		1397	429	950	950	
	Christmas Decorations & Large Tree	250	-13	350	450	
	Litter & Dog Bin	500	324	500	400	
	Flower tubs/Hanging baskets/trees	150		100	100	
	Defib	800	166	800	500	
	Neighbourhood Watch	50	18	18	25	
	Braunston Village News	750		300	350	
Twinning Total		500	500	500	0	Have £1k in reserves (never used previously)
Donations Total		0	0	0	0	
Training Total		100			100	have reserves of £3388
		200			200	
		300	0	0	300	
Street lighting (revenue) Total	Interest (street lights)	382	191	382	382	
	Electricity	1200	864	1579	1716	
	New light scheme repayment	7500	7500	7500	7650	
	Repairs					
		9082	8555	9461	9748	
Miscellaneous Expenditure Total		0	0	0	0	
	Gross expenditure budget	58888	40973	58550	60386	
	Budgeted income before precept added	2000	632		1800	
	Net expenditure budget	56888	40341	56750	58586	
	Precept	56901	56901	56901	58608	
To take from /(increase) reserves		13	16560	151	22	3.00%
Precept Increase		3.00%				



Braunston Parish Council
Budget 2023/2024



2022/23	22/23	22/23	2023/2024
Budget	end Oct	Projected	Approved Budget
b	c	d	e

Reason

Reserves & Donations as at 31/10/22		58810
Movement on Reserves - Nov to Mar	(16409)	
Projected Reserves 31/3/23		42401
Agreed Longterm Commitments from Reserves @31/10/22		
Braunston CAN	1001	
WRPA	5000	
VH	5218	
Street Light replacement	(30587)	
Treeworks Parish	3820	
marquee fund	184	
Youth Club Monies held	2340	
donations (retain for match funding)	3388	
Skateboard Ramp	17948	
Church	14189	
Jettyfields	1414	
Jettyfields Treework	2283	
Election Costs	2000	
Triangle	2927	
Twinning	1000	
		32125
Projected Available Reserves as at 31/3/22	17.53%	10277

Proposed Increase		3.00%
Increase in Precept	£	1,707.03

Parish Funded Schemes	
Poplar Tree Scheme	
20035	Cost Exc VAT
	From reserves
(3820)	Treeworks Parish
(2283)	Jettyfields
	Budget 2023/2024
(7000)	Jettyfields treework
6933	c/f to future years
Street Lights	
(30587)	
7650	Budget 2023/2024 (year 2 of 5)
(22937)	