Braunston Parish Council

Notice of conclusion of audit
Annual Governance & Accountability Return for the year ended 31 March 2018

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014
Accounts and Audit Regulations 2015 (SI 2015/234)

1. The audit of accounts for Braunston Parish Council for the year ended 31 March 2018 has been completed and the accounts have been published.

2. The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of Braunston Parish Council on application to:

   (a) STEVEN ROLT
       82 GREENLAW
       BRAUNSTON
       NN11 7JY

(b) 

3. Copies will be provided to any person on payment of £0.00 (c) for each copy of the Annual Governance & Accountability Return.

Announcement made by: (d) 

Date of announcement: (e) 11/9/18

Notes
This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority’s website.

(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR

(b) Insert the hours during which inspection rights may be exercised

(c) Insert a reasonable sum for copying costs

(d) Insert the name and position of person placing the notice

(e) Insert the date of placing of the notice
## Section 2 – Accounting Statements 2017/18 for

### Braunston Parish Council

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1. Balances brought forward 42,292 | 46,996

Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.

2. (+) Precept or Rates and Levies 45,704 | 49,287

Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Excluding any grants received.

3. (+) Total other receipts 1,759 | 11

Total income or receipts as recorded in the cashbook less the precept or rates levies received (line 2). Include any grants received.

4. (-) Staff costs 10,887 | 11,058

Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.

5. (-) Loan interest/capital repayments 1,623 | 1,623

Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).

6. (-) All other payments 30,249 | 41,311

Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).

7. (=) Balances carried forward 46,996 | 42,302

Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).

8. Total value of cash and short term investments 44,608 | 31,488

The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.

9. Total fixed assets plus long term investments and assets 58,994 | 75,382

The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.

10. Total borrowings 20,510 | 19,752

The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

11. (For Local Councils Only) Disclosure note re Trust funds (including charitable) Yes | No

The Council acts as sole trustee for and is responsible for managing Trust funds or assets.

N.B. The figures in the accounting statements above do not include any Trust transactions.

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I certify that for the year ended 31 March 2018 the Accounting Statements in this Annual Governance and Accountability Return present fairly the financial position of this authority and its income and expenditure, or property present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

Date 14/05/18

I confirm that these Accounting Statements were approved by this authority on this date:

Signed by Chairman of the meeting where approval of the Accounting Statements is given

Date 14/05/18

Annual Governance and Accountability Return 2017/18 Part 3

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Section 3 – External Auditor Report and Certificate 2017/18
In respect of Braunston Parish Council (NH0030)

1 Respective responsibilities of the body and the auditor
This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with Proper Practices which:
- summarises the accounting records for the year ended 31 March 2018; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

2 External auditor report 2017/18
On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:
None

3 External auditor certificate 2017/18
We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2018.

External Auditor Name
PKF LITTLEJOHN LLP

External Auditor Signature
Date 10/09/2018

* Note: the NAO issued guidance applicable to external auditors’ work on limited assurance reviews for 2017/18 in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)