

# Braunston Parish Council

Parish Meeting held in the Village Hall on  
Monday 11<sup>th</sup> May 2015  
Minutes

## Present

In the Chair: Pete Morgan

Mesdames: Ashford, Campbell, Harrison & Smith

Messrs: Alsop, Biggs, Fitzhugh, Johnson, Longley (CC), Mawer, Newman & Prat

**Apologies for absence:** Abigail Campbell

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| <b>15.05.01</b> | <b>Open forum for Members of the Public</b>  |
|                 | Concerns have been raised over parking on Welton Road which was not allowing wheelchair access. It was agreed that PC Thompson would be approached to help sort the situation and that Sue would mention parking in her profile in the next BVN  |
| <b>15.05.02</b> | <b>Declaration of Interest</b>   |
|                 | Louis Prat is chair of the Playing Field Association and owns the shop where the community café will be based.<br>Graham is a trustee on the Village Hall Committee  |
| <b>15.05.03</b> | <b>Election of Officers</b>  |
|                 | <p>Chairman: Pete Morgan was proposed by Graham Newman and seconded by Louis Prat. Agreed unanimously</p> <p>Vice-Chairman: Sandra Ashford was proposed by Sue Harrison and seconded by Peter Biggs. Agreed unanimously</p> <p>Sub Committees</p> <p>Community Car – Abigail Campbell</p> <p>Finance – Pete Morgan, Sue Harrison, Chris Johnson</p> <p>Jetty Fields – Peter Biggs and Pat Herlihy co-opted</p> <p>Playfield Rep – Louis Prat and Abigail Campbell</p> <p>Skateboard Reps – Steve Rolt and Abigail Campbell</p> <p>Village Hall Rep – Abigail Campbell</p> <p>Youth Rep – Mark Fitzhugh and Abigail Campbell</p> <p>Planning – all councillors</p> <p>Footpaths/Highways and Street lighting.</p> <p>Marina, A45, Old Road &amp; Hill Row – Graham Newman</p> <p>High Street from A45 to the Plough – Hannah Smith</p> <p>High Street from Plough to the Green – Louis Prat</p> <p>Church Road &amp; Barby Road – Pete Morgan</p> <p>Greenway &amp; Closes – Chris Johnson</p> <p>Ashby Road – Pete Biggs</p> <p>The Green – Abigail Campbell</p> <p>School Close, Welton Road, Maple Close and up to A361 – to be filled by vacancy</p> <p>Dark Lane – Sue Harrison</p> <p>Spinney Hill and the Closes – Mark Fitzhugh</p> <p>Cross Lane &amp; Archer Avenue – Alan Mawer</p> <p>Eastfields – Sandra Ashford</p> <p>Rep for Town &amp; Parish Meeting – Sandra Ashford and Peter Biggs</p> <p>Consultations Officer – Graham Newman and Abigail Campbell</p> <p>Neighbourhood Planning Project Manager – Alan Mawer</p> <p>Braunston Charities – Pete Morgan, Louis Prat and Steve Rolt</p> <p>Twinning Committee Rep – Chair (Pete Morgan)</p> <p>Your Café Reps – Chair (Pete Morgan) District Councillor (Abigail Campbell)</p> |

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| <b>15.05.04</b> | <b>County &amp; District Councillors Report</b>  |
|                 | <p><b>County</b></p> <ul style="list-style-type: none"> <li>• Written report circulated</li> </ul> <p><b>District</b></p> <ul style="list-style-type: none"> <li>• Written report circulated</li> </ul>  |
| <b>15.05.05</b> | <b>Matters Arising from last minutes</b>   |
|                 | The Hand rail will be fitted next Wednesday/Thursday   |
| <b>15.05.06</b> | <b>Approval of Last Meetings Minutes (13<sup>th</sup> April 2015)</b>  |
|                 | It was proposed by Pete Biggs, seconded by Graham Newman and carried that the minutes be approved.   |
| <b>15.05.07</b> | <b>Finance Report</b>  |
|                 | <p>The clerk reported that there were no actions from the internal audit and therefore presented the final annual report and read the declarations from the annual accounts, these were completed and then it was proposed by Pete Biggs, seconded by Graham Newman and carried that these be accepted.</p> <p>The clerk presented the monthly accounts report; it was proposed by Graham Newman, seconded by Alan Mawer and carried that these be accepted.</p> <p>It was proposed by Louis Prat, seconded by Peter Biggs and carried that all salaries were increased by 3% backdated to the 1<sup>st</sup> April 2016, the increase was as per budget and no increase was awarded in 2014-2015 financial year.</p> <p><b>Accounts for Payment</b></p> <p>It was proposed by Graham Newman, seconded by Louis Prat and carried that these amounts be paid.</p> <p>It was agreed that spare defibrillator pads could be purchased</p> |
| <b>15.05.08</b> | <b>Admiral Nelson</b>  |
|                 | It was agreed to support the application for the music license for the festival but to also include our concerns over parking in Dark Lane and the surrounding area  |
| <b>15.05.09</b> | <b>Braunston Trail</b>   |
|                 | Item covered in Abigail Campbell's written report  |
| <b>15.05.10</b> | <b>Canal Society</b>   |
|                 | <p>Graham Newman declared an interest in this item</p> <p>It was proposed by Mark Fitzhugh, seconded by Alan Mawer and carried that the Parish Council support this years brochures for a final year to the sum of £50.00</p>  |
| <b>15.05.11</b> | <b>Churchyard</b>  |
|                 | The clerk reported that the planning application for the wall has been submitted   |
| <b>15.05.12</b> | <b>Community Car</b>   |
|                 | Item covered in Abigail Campbell's written report  |

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| <b>15.05.13</b> | <b>Councillor Vacancy</b>  |
|                 | It was proposed by Alan Mawer, seconded by Mark Fitzhugh and carried that Richard Patchesa be approached to fill the vacancy   |
| <b>15.05.14</b> | <b>Event Planner</b>   |
|                 | The following actions were all on schedule<br>Booklet production – clerk<br>Neighbourhood Plan input – Alan Mawer<br>Refreshments – Hannah Smith<br>Name Badges – Alan Mawer<br><br>The clerk agreed to open the hall at 9.30am  |
| <b>15.05.15</b> | <b>Highways</b>  |
|                 | The clerk agreed to report the following: - <ul style="list-style-type: none"> <li>• No items this month</li> </ul> Mowing<br>Issues have arisen with regard to the mower scalping the verges and poor cutting in North and South Closes.<br><br>The clerk had already spoken to the contractor and he is going to do some remedial cutting and ensure that operatives are instructed to adjust the height of the mowers |
| <b>15.05.16</b> | <b>Jettyfields</b>   |
|                 | Andrew Alsop presented monthly report (copy attached)<br><br>Pete Morgan distributed copies of draft terms of reference which he asked councillors to review and notify of any issues. The aim is to approve the terms of reference at the next meeting  |
| <b>15.05.17</b> | <b>Neighbourhood Planning</b>  |
|                 | Alan Mawer presented his usual monthly report (copy attached)<br><br>One issue that may come out of the neighbourhood plan is that we will need to review our planning consultations in future   |
| <b>15.05.18</b> | <b>Playing Fields</b>  |
|                 | Louis Prat reported the following: - <ul style="list-style-type: none"> <li>• Family Fun Day this Sunday</li> <li>• Liberty function to be held on the 14<sup>th</sup> June and asked if Parish Council could be represented</li> </ul>  |
| <b>15.05.19</b> | <b>Risk Assessments</b>  |
|                 | There are still some amendments to be made, it is hoped that a final version will be available for the next meeting  |
| <b>15.05.20</b> | <b>Skateboard Sub Committee</b>  |
|                 | The clerk reported that the Sub Committee had met twice and agreed that the PWLB will be taken up and that a preferred supplier had been identified. There are presently two grant applications in.  |
| <b>15.05.21</b> | <b>Trees</b>   |
|                 | It was proposed by Louis Prat, seconded by Graham Newman and carried that £1500 be spent on a tree audit of all the trees that the Parish Council is responsible for   |

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| <b>15.05.22</b> | <b>Village Hall</b>  |
|                 | <p>Graham Newman reported the following</p> <ul style="list-style-type: none"> <li>• Water Main to the kitchen has been replaced, a leak still persists elsewhere in the building and it has been decided to renew the mains pipe to the rest of the building. This will cost £845 plus VAT</li> <li>• The costing for the new surface to the car park has come in provisionally at £18180 plus VAT</li> </ul> <p>It was therefore proposed by Graham Newman, seconded by Hannah Smith and carried that the Parish Council seek a PWLB loan of £18500 over 20 years on behalf of the Village Hall. The repayments are to be funded from the annual grant awarded to the Village Hall</p> |
| <b>15.05.23</b> | <b>Village Maintenance</b>   |
|                 | A list of tasks were discussed and are in the maintenance book   |
| <b>15.05.24</b> | <b>Items for Circulation</b>   |
|                 | There were none  |
| <b>15.04.23</b> | <b>Planning</b>  |
|                 | It was reported that a garage has been built on application DA-05-0321 even though not on the plans  |

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